

LEADERSHIP AND MANAGEMENT CLASSIX COURSE

COURSE OVERVIEW

A 2 week course of 50 hours, taught in groups of 6 in the mornings and groups of 12 in the afternoons. This course is aimed at giving participants both theoretical knowledge and intensive practical experience in Leadership and Management skills.

A combination of authentic tasks, workshops and input sessions will achieve the following course outcome:

- Participants will leave with a firm grounding in the latest developments in leadership and management theory
- Participants will have gained practical experience in using effective leadership and management techniques
- Participants will have reflected on current practices in order to enhance their future behaviour

2016 COURSE DATES AND PRICES

Start Date	Duration	Price
21 August 2016	2 weeks	£1,106

ACCOMMODATION OPTIONS

Fees per week

Homestay	£187 (standard) £292 (ensuite)
Residence	£354 (standard) £404 (ensuite)
Apartments	From £600
Hotel/Guesthouse	From £100 (per night)

COURSE COMPONENTS

Task Knowledge (9.00 - 10.00) – A typical business or work context is set and then explored. Language as well as skills input relevant to the task are analysed and dissected to see how best to reach your objectives from the task.

Topics:

Meetings, negotiations, presentations, discussions, teleconferencing and networking.

Active scenario (10.15 - 11.15) – The context developed in the first hour of the afternoon is now run, with post-task evaluation and reflection, as well as any language work from the task that needs attention.

Leadership Skills Training (11.30 – 12.30) – Key themes and leadership strategies will be analysed and evaluated. This lesson will include topics such as: vision, influencing, coaching, decision-making, creative thinking, empowering staff, giving feedback, innovation, corporate culture identity, motivation, reflection.

Leadership Skills Workshop (13.30 – 14.30) - The themes from the previous lesson's input will be explored through hands-on, authentic tasks, affording participants practical experience and a chance to hone their skills.

Management Skills Training (14.45 - 15.45) - Key themes and management strategies will be analysed, evaluated and then put into practice.

Topics:

Leadership vs Management, effective time management, delegation vs abdication, personality types and team dynamics, staff deployment, troubleshooting, performance management.

Optional Individual Tuition (16.00 – 17.00) - The chance for participants to arrange an hour of personalised tuition each day to focus on language work or further study in the field of leadership and management.



For more information, email Regent Language Training for your free brochure
or call our team who will be happy to help.

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