

# Enrolment Form (please complete both sides)

## 1. Personal Details

Family Name  First Name

Nationality  First Language  Second Language

Male  Female Age  Date of Birth

Name in Passport  Passport Number

Home Address

Email  Telephone (+  )

Address for invoice (if different)

Emergency Contact Details During Course: Name  Telephone

Relationship to student:  English spoken  Yes  No Email

How did you hear about Regent?

Course Start Date:  Course Finish Date:  No. of weeks:

Have you studied with Regent before?  Yes  No Where?  When?

## 2a. Course Type

All English - Juniors  All English - Senior  All English - Exam  Sixth Form Summer  Compact Study

Stowe

Scanbrit

## 2b. Course Choice

All English - Exam  Sixth Form Summer

CAE  FCE  Science  Business  IELTS

## 2c. Level of English

Beginner  Elementary  Pre-intermediate  Intermediate  Upper-intermediate  Advanced

## 3. Payment Method

Bank Transfer  Regent's Representative

**OR**

Card Payment

Credit Card  Visa  Mastercard  Debit Card

I hereby authorise Regent to charge the full amount of £  to my card now.

I hereby authorise Regent to charge the deposit of £300 to my card now and then charge the balance of £  to my card 30 days before the course starts.

Card number                Security code    (last 3 digits on reverse of card)

Valid from   /   Expiry date   /   Name of cardholder

Address of cardholder

Signature of cardholder

## 4. Your Agreement and Signature

- I agree to the use of my child's personal information, including health and religious or dietary requirements, set out in the terms and conditions. Yes  No
- I give permission for photos/videos of my child to be used in marketing material by Regent Language Training. Yes  No
- I agree that you can send me occasional information about Regent Language Training courses and services. Yes  No
- I have received and understood the Terms and Conditions. I certify that all the information given by me in this enrolment form is accurate and complete.

A parent or guardian must sign this form. In doing so the parent or guardian agrees to the Terms and Conditions.

Signature of parent or guardian  Date

# Junior Medical and Travel Form

## 1. Personal Details

Family Name \_\_\_\_\_ Age \_\_\_\_\_ Date of Birth (dd/mm/yy) \_\_\_\_\_  
First Name \_\_\_\_\_  Male  Female Regent school \_\_\_\_\_

## 2. Medical Details

Do you suffer from any disability or illness?  Yes  No \_\_\_\_\_  
Have you recently had an operation?  Yes  No \_\_\_\_\_  
Are you taking any medicine?  Yes  No \_\_\_\_\_  
Are you allergic to anything?  Yes  No \_\_\_\_\_  
Do you have any special dietary needs?  Yes  No \_\_\_\_\_

**If 'Yes' to any question, please give details**

## 3. Medical and Travel Insurance

You must have Medical and Travel Insurance if you book a course with us. Please send us proof that you have adequate cover.

I have arranged my own insurance and have attached proof of alternative cover.

## 4. Transfer Details

Please complete A, B or C below:

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### A. Free arrival transfer

(Flight arriving between 10.00-19.00 on arrival day)  
Met at airport and escorted to course centre.  
Airport \_\_\_\_\_  
Terminal no. \_\_\_\_\_  
Date of arrival \_\_\_\_\_ Arrival time \_\_\_\_\_  
Flight no. \_\_\_\_\_ From \_\_\_\_\_  
Special requirements \_\_\_\_\_

### A. Free departure transfer

(Flight departing between 12.00-19.00 on departure day)  
Met at course centre and escorted to airport.  
Airport \_\_\_\_\_  
Terminal no. \_\_\_\_\_  
Date of departure \_\_\_\_\_ Departure time \_\_\_\_\_  
Flight no. \_\_\_\_\_ To \_\_\_\_\_  
Special requirements \_\_\_\_\_

### B. Special arrival transfer

(Available at extra cost for arrivals on dates and times NOT listed above).  
Met at airport and escorted to course centre.  
Airport \_\_\_\_\_  
Terminal no. \_\_\_\_\_  
Date of arrival \_\_\_\_\_ Arrival time \_\_\_\_\_  
Flight no. \_\_\_\_\_ From \_\_\_\_\_  
Special requirements \_\_\_\_\_

### B. Special departure transfer

(Available at extra cost for departure on dates and times NOT listed above).  
Met at course centre and escorted to airport.  
Airport \_\_\_\_\_  
Terminal no. \_\_\_\_\_  
Date of departure \_\_\_\_\_ Departure time \_\_\_\_\_  
Flight no. \_\_\_\_\_ To \_\_\_\_\_  
Special requirements \_\_\_\_\_

### C. Independent arrival

(Not arranged by Regent)  
Date of arrival \_\_\_\_\_ Arrival time \_\_\_\_\_

### C. Independent departure

(Not arranged by Regent)  
Date of departure \_\_\_\_\_ Departure time \_\_\_\_\_

We cannot guarantee to meet you at the airport unless this form arrives at least 14 days before your course starts.

## 5. Additional Requirements

Do you have any other specific requirements (ie. learning support or religious requirements)?

## 6. Signature of Parent or Guardian

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_